

Board of Directors (in Public)

Item 6.2

Subject: Assurance Committee Annual Reports 2016/17
Date of Meeting: 25th April 2017
Prepared by: Lucy Lavan, Director of Corporate Affairs
Presented by: Julian Farmer, Audit Committee Chair

BAF Ref	Impact on BAF Risk
3.2	None

1. Executive Summary

Each Assurance Committee has reviewed its Terms of Reference and produced an Annual Report as part of the annual evaluation process required by the Trust's Board Assurance Framework (BAF) Policy. Each of the Committee Chairs has presented the annual report for their Committee to the Audit Committee to enable it to assess the extent to which each Committee has operated effectively and in accordance with its Terms of Reference during 2016/17 and to provide assurance and any recommendations for change to the Board of Directors. The opportunity to review all reports together has allowed the Audit Committee to consider any areas of duplication or gaps and to triangulate and themes from the assurances received.

It should be noted that there were no material findings relating to the operation of the Assurance Committees highlighted in the Well Led Review (final report will be presented to the Board of Directors in March 2017). The Audit Committee will consider the observations made in respect of Committees reporting to the Board at its next meeting.

The Audit Committee concluded that each of the Assurance Committees had operated effectively in 2016/17 and supported recommendations made in respect of amendments to Terms of Reference for the Board's consideration and approval.

Attachments are as follows:

- Audit Committee – annual report and terms of reference
- Quality Committee – annual report and terms of reference
- Integrated Performance Committee – annual report and terms of reference
- People Committee – annual report and terms of reference
- Charitable Funds Committee – annual report and terms of reference

2. Recommendations

The Board of Directors is asked to:

- i) Note the attached annual reports and confirm the Audit Committee's conclusion that each Assurance Committee has operated effectively in 2016/17 and in accordance with the Terms of Reference delegated by the Board; and
- ii) Consider and approve the proposed changes to each Committee's Terms of Reference (where applicable) as indicated by the tracked changes highlighted.